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Steps – Parent App – Booking a Child to Multiple Buses

1. Click the Bookings Tab, followed by 'Create New Booking'.
2. Select your Student and Time Period, followed by 'Apply'.
3. Select Group, then Students first Bus and Stop.
4. Select From and To date range, followed by Save icon.
5. Untick days Student will NOT travel on that Bus.

Note: You can set the frequency of week repeat through the drop down menus.

6. Once happy with allocated days for bus, click 'Apply'.

Let's add another bus to your child's schedule.

7. Select the same Group, then Students other Bus and Stop.
8. Select From and To date range, followed by Save icon.
9. Untick days Student will NOT travel on this selected Bus.

Note: Like previously, you can set week frequency repeat via the drop downs.

10. Once happy with allocated days for bus, Click 'Apply'.

Your student now has a bus allocated each day, finalise by clicking 'Confirm'.